



# 2016

## Form RF100-65

# APPLICATION FOR REFUND

**Mail return to:** Georgetown-Scott County  
 Revenue Commission  
 P.O. Box 800  
 Georgetown, KY 40324

APPLICANT'S SOCIAL SECURITY NO. \_\_\_\_\_ APPLICANT'S DATE OF BIRTH \_\_\_\_\_

NAME \_\_\_\_\_ EMPLOYED BY \_\_\_\_\_

ADDRESS \_\_\_\_\_ ADDRESS \_\_\_\_\_

DAYTIME TELEPHONE NO. ( \_\_\_\_\_ ) \_\_\_\_\_

	(INSTRUCTIONS ON BACK)	City of Georgetown	Scott County
1.	<b>TOTAL 2016 GROSS COMPENSATION, BEFORE ANY PRETAX DEDUCTIONS</b> -- Attach W-2 (s) <u>and</u> any year end earnings summary statements reporting all wages and local license fee withholding.....		
2.	<b>EXEMPTION AMOUNT</b>	<b>\$10,000</b>	<b>\$10,000</b>
3.	<b>ADJUSTED GROSS COMPENSATION</b> ...(Line 1 less Line 2).....		
4.	<b>LICENSE TAX WITHHELD FOR THE JURISDICTION</b> .....		
5.	<b>LICENSE TAX RATE</b> .....	<b>1%</b>	<b>1%</b>
6.	<b>LICENSE TAX DUE</b> (Multiply Line 3 by Line 5).....		
7.	<b>AMOUNT TO BE REFUNDED</b> (Deduct Line 6 from Line 4).....		

Please allow 6-8 weeks for processing.

I HEREBY CERTIFY THAT THE STATEMENTS MADE HEREIN AND IN ANY SUPPORTING SCHEDULES ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

**RETURN MUST  
BE SIGNED**

\_\_\_\_\_  
SIGNATURE OF INDIVIDUAL PREPARING RETURN

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

Wages and License Tax verified by - \_\_\_\_\_

\_\_\_\_\_  
DATE

# 2016 REFUND INSTRUCTIONS

\*\*\*\*\***IMPORTANT**\*\*\*\*\*

- ◆ Form RF100-65, Application for Refund must be submitted with an original signature and dated. No photocopied signatures will be accepted. Also, W-2 forms submitted must show federal taxable, social security and medicare wages (not just local wages) and the license tax withheld for each separate jurisdiction. Also, attach a copy of any year end earnings summary statements.
- ◆ The due date for employer payroll information is March 1, 2017. Therefore, to allow adequate verification of payroll amounts, ***refund processing will begin after March 15, 2017.*** Please allow 6-8 weeks for processing.

- Line 1: Enter the “Total Gross Compensation”, the amount before any deductions, for 2016. This includes income from salaries, wages, bonuses, severance and/or termination pay, deferred compensations and/or pension plans, cafeteria plans, etc. and amounts received for approved leave including, but not limited to, vacation, sick or holiday pay.
- Line 3: Deduct Line 2 from Line 1. Enter the result on Line 3.
- Line 4: Enter the actual amount of license fee withheld from your compensation for the year.
- Line 6: Multiply Line 3 by the license fee rate on Line 5. Enter the result on Line 6.
- Line 7: Deduct Line 6 from Line 4. Enter the result on Line 7. This is the amount of your refund.